

## Russian River Tributaries- Informational Order

### EXAMPLE: SERVED BY WATER SUPPLIER

#### Russian River Tributaries Emergency Regulation Informational Order

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- Please fill out and submit a separate web form below for *each* water source (i.e., surface water diversion, groundwater diversion, or water supplied by an entity to the specified parcel).  
As you move through the form, use the browser's back function to return to a previous section to revise your information.
- To print or review the example forms, [click here](#).

Questions regarding this form can be directed to: Phone: 916-322-8422 or Email: [rr\\_tribs\\_emergency\\_reg@waterboards.ca.gov](mailto:rr_tribs_emergency_reg@waterboards.ca.gov)

If you have previously started this form you can **continue** by entering your Identification Code and Password, and clicking "Submit."

If you are adding another water source for this Identification Code, please check here: ☐

You will need to note the time stamp added to the Identification Code to access the additional record for the additional water source. Your Password will remain the same.

**Note: Start by selecting your Identification Code, and entering your Password - 3 capital letters followed by 3 numbers (e.g., ABC123).**

The Identification Code is your 12-digit parcel number including dashes (e.g., 123-456-789-000) or your 7-digit water supplier number (e.g., 4901234) as shown on the letter you received by mail.

The password will be the six-digit code shown on the letter you received by mail.

Items marked with an asterisk\* are required.

Enter Your **Identification Code\*** here:  . Password\*:

If you don't know your Identification Code or Password, please contact:

Email: [rr\\_tribs\\_emergency\\_reg@waterboards.ca.gov](mailto:rr_tribs_emergency_reg@waterboards.ca.gov)

Phone: 916-322-8422

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Identification Code:	<input type="text"/>
Primary Owner:*	<input type="text"/>
<p>The mailing address shown below was obtained from parcel records from the Sonoma County Recorder. You may update the address in the Division of Water Rights records by entering the new information below. <a href="#">Check here if you are updating you address information.</a> <input type="checkbox"/> To update your county property records, please contact the Sonoma County Recorder's office at <a href="http://www.sonoma-county.org/recorder/contactus.asp">http://www.sonoma-county.org/recorder/contactus.asp</a>.</p>	
Mailing Address:	<input type="text"/>
City:	<input type="text"/> , State: <input type="text"/>   Zip: <input type="text"/>
Telephone* including area code:	<input type="text"/>
Email:	<input type="text"/>
Person filing this form, <b>only if other than the Primary Owner above:</b>	
Name:	<input type="text"/>
Mailing Address:	<input type="text"/>
City:	<input type="text"/> , State: <input type="text"/>
Zip:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>
<input type="button" value="Save and Continue"/>	

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### EXAMPLE: SERVED BY WATER SUPPLIER

Served by Water Supplier

Select "Served by Water Supplier" here

The remaining questions will be only those relevant for the water source you select. The "No Water Available at Parcel" option should be selected **only** if no surface water diversion or groundwater diversion, municipal supply or other potable or non-potable source of water is currently available at the parcel.

Water Source: If you are diverting from a groundwater well that is associated with a Water Right recorded with the State Water Resource Control Board's Division of Water Rights, enter this information as a "Surface Water Diversion". The "Contract Water" option applies primarily to water suppliers who purchase water from another supplier, most landowners who are supplied water by other private parties should select "Water Supplier" and "Other".

Save and Continue

**NOTE:** To complete and submit the online form you will need to push the 'Submit Information and Go to Confirmation Page' button twice (once at the bottom of this page and again on the next page).

**Water Source Selected:** Served by Water Supplier

**Parcel Owner:** Test

**Telephone:**

**Street:** Test

**Water Supplier Details:** Please select the name of the water supplier for this parcel. If your water supplier is not listed, select 'Other' from the drop-down menu.

ALLIANCE REDWOODS CONFERENCE GROUNDS (sourced from: Critical Area)

Select Water Supplier here

Primary Use: Domestic

If you selected a primary use of "Other", list the primary beneficial use in the comment box below.

Drop Down Menu Selections

Primary Use

Domestic

Irrigation

Other

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### EXAMPLE: SERVED BY WATER SUPPLIER

50 Characters Left

**If you selected "Other" as the water supplier**, provide the parcel number, owner name, water right Application ID, or other information identifying the source of the supply. (This applies to parcels supplied by small private water systems, a neighbor's groundwater well, agricultural land served by a diversion on an adjacent parcel and similar situations). The diversion owner will be reporting all use information for their diversion. You may wish to assist the diversion owner in estimating use on your parcel.

Parcel Number for water source:

Owner Name for water source:

Water Right Application ID for water source, if applicable:

Other Known Information:

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The source of water shown above is the sole source of water for this parcel. If this box is checked, once you submit the Response form, your obligations under the Informational Order are complete.

### CERTIFY AND SUBMIT

I declare that the information in this Report is true to the best of my knowledge and belief. After you submit this information, you will have an opportunity to print a copy of your responses for your record. You will also have an opportunity to add a water source by following the steps described below.

[Submit and Continue to Confirmation Page](#)

To report additional water sources (i.e., another water surface or groundwater diversion) for this parcel, follow these steps:

- Step 1: Submit this response form by clicking the "Submit and Go to Confirmation Page" button above.
- Step 2: Click on the "Start Page" link near the top of the Confirmation Page.
- Step 3: Log in again using the same Identification Code and Password provided in your Informational Order letter.
- Step 4: Check the box "if you are adding another water source for this Identification Code, please check here". This will create a modified Identification Code for the additional water source. Make a note of this new Identification Code. It will be your original Identification Code plus a different eight-digit number for each additional water source.

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### EXAMPLE: SERVED BY WATER SUPPLIER

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#### CERTIFY AND SUBMIT (WATER SUPPLIER OR CONTRACT IS SOLE WATER SOURCE)

Water source: **Served by Water Supplier**

Parcel Number for sole water source:

Owner Name for water source:

Water Provider:

Water Right Application ID for water source:

You have reported that The Water Supplier or Contract above is the sole source of water for this parcel. Once you submit the Response form, your obligations under the Informational Order are complete.

After you submit this information you will have an opportunity to print a copy of your responses for your record. You will also have an opportunity to add additional water sources.

I Declare that the information in this Report is true to the best of my knowledge and belief.

[Submit Information and Go to Confirmation Page](#)

#### To report additional water sources for this parcel

- Step 1: Submit this response form by clicking the "Save and Go to Confirmation Page" button above.
- Step 2: Click on the "Start Page" link near the top of the Confirmation Page.
- Step 3: Log in again using the same Identification Code and Password provided in your information order
- Step 4: **Check the box** "if you are adding another water source for this Identification Code, please check here". This will create a modified Identification Code for this additional water source. Make a note of this new Identification Code. It will be your original Code plus a different eight-digit number for each additional water source. By entering the original Identification Code and clicking the 'Submit' button twice, all of the modified Identification Codes and associated water sources will be displayed.